

Appendix I: Letter of Warning to Farmers

Letter of warning to the head of _____ farm named _____

With the purpose of unconditional fulfillment of the resolution of the President of the Republic of Uzbekistan PK-2484 issued on February 1st, 2016 “On sowing cotton seeds based on their varieties and forecast of production volumes” a contract agreement №_____ was concluded between the “_____” cotton processing Joint-Stock Association and the “_____” farm on the compulsory production of _____ tons of raw cotton harvest worth _____ soms on _____ ha of land in 2016.

Below are the list of expenses spent on the production of cotton at fields fixed in the contract till July 20th, 2016:

#	Types of expenses	Cost (thousands of soms)
-	1	2
I	Total amount of expenses	
1	Wages	
2	Mineral fertilizers	
3	Chemical and biological tools	
4	Seeds	
5	Oil and lubricants	
6	Other expenses	
II	Total amount of expected expenses	
1	Defoliation expenses	
2	Harvest expenses	
3	Others	
III	Total amount of expenses (III, I, II)	
IV	Total price of the product delivered in line with the contract (____ soms for ____ tons)	
V	Financial results (V= IV-III)	
VI	Additional product grown in order to cover the expenses (____ tons)	

As of July 20th of the current year, the farm received preferential credit from “Agrobank” ATB’s _____ branch for _____ million soms in order to cover expenses in producing cotton and additionally _____ million soms worth commercial credit for mineral fertilizers.

Additionally, as of July 20th, the cotton processing company would have sent agricultural experts in order to profit _____ million soms from the value of the product.

Farmers who have gained experience in taking good care of cotton would be required to make record of the productivity of every cotton plant in every 1 ha of land.

In order to pay back the credit to Agrobank, the farmers would have to submit the records of amount of resources used and would have to collect no less than _____ quintal and in total _____ tons of raw cotton.

Considering the above, this contract’s requirements have to be fulfilled and the work has to be checked by assigned agricultural experts at a given time and date.

In case of not fulfilling the requirements, the responsible parties would be subject to court hearing (Services and Civil Court), as well as the responsible parties (farmer and head of agriculture department) would be charged the amount of credit taken from bank from their personal accounts.

_____ head of district administration

_____ district Prosecutor

_____ head of district police directorate

_____ head of district Board of Farmers

_____ head of district council of villages and water resources

_____ head of cotton processing factory

_____ head of “Agrobank” branch

Addresses and Bank details of the parties

Farm
Bank details

Producer
Bank details

Signature, position, full name,
full name,

Signature, position,

Chief Officer on legal issues of the District Board of Farmers _____

‘____’ _____ 2016

Registered by _____, Regional Department of Agriculture and Water
Resources

Lawyer’s signature _____, full name

Appendix III: Ledgers

An example of a ledger provided by a district education department to the local government indicating the labor and cotton picking quota for each educational institution and reporting the amount actually provided for each day of the harvest (district and region withheld, names replaced by initials).

9/18/2015						
<i>r/p</i>	Quota for number of people	Number of people who picked cotton	People who came to the fields and left at midday	People who picked little	People at fields who did not collect cotton at all	Total amount of collected cotton (kg)
1 st school	8	8				473
2 nd school	23	20	Q M			974
3 rd school	4	4				312
4 th school	15	8	S S			399
5 th school	35	23	I M I B			953
6 th school	38	33				958
7 th school	10	8				398
8 th school	28	8	U G			450
9 th school	23	17	S S M D Y S I T		S S M D	778
10 th school	4					0
11 th school	25	24	O A A L B			728
15 th school	26	20				878
16 th school	27	21				961
Sub-total	266	194				8262

Other Institutions						
<i>τ/p</i>	Quota for number of people	Number of people who picked cotton	People who came to the fields and left at midday	People who collected less cotton	People at fields who did not collect cotton at all	Total amount of collected cotton (kg)
2-YCSS	4	2	A R			127
3-YCSS	6	5				180
YGC	2	1				78
Sub-total	12	8				385
Kindergartens						
<i>τ/p</i>	Quota for number of people	Number of people who picked cotton	People who came to the fields and left at midday	People who collected less cotton	People at fields who did not collect cotton at all	Total amount of collected cotton
2 nd KG	1	2				
3 rd KG	2					
4 th KG	1	1				
5 th KG	1					
6 th KG	2					
7 th KG	2	2				
8 th KG	1					
9 th KG	2					
10 th KG	4	4				
11 th KG	2					
16 th KG	3					
17 th KG	3					
18 th KG	3					
20 th KG	3	1				
Sub-total	30	10				
Total amount	308	212				9082

Appendix IV: Monitoring Report

An example of a 2015 report prepared by a local government recording farm assignments and labor and cotton quotas to workers and public sector institutions and the amount actually provided for each day of the harvest (district, region, and farm names withheld).

N	Name of the farm	number who must participate in picking	September 15 in one day			September 16 in one day			September 17 in one day			September 18 in one day		
			participated in picking	picked in kg.	total picked in kg.	participated in picking	picked in kg.	total picked in kg.	participated in picking	picked in kg.	total picked in kg.	participated in picking	picked in kg.	total picked in kg.
1	Farm name withheld	99	46	2690	31140	47	2765	33905	50	2950	34090	50	3360	37265
	members	33	14	1150	14215	14	1180	15395	14	1250	15465	14	1330	16725
	unorganized population	41	3	110	4635	3	105	4740	4	120	4755	4	280	5020
	Agricultural College		4	180	2950	5	190	3140	7	240	3190	7	350	3490
	DSENM	25	24	1220	9200	24	1250	10450	24	1280	10480	24	1320	11770
	koroulboroz KKRS		1	30	140	1	40	180	1	60	200	1	80	260
2	Farm name withheld	95	0	0	7492	10	930	8422	0	0	7492	13	720	9142
	members	13			6721	8	780	7501			6721	10	580	8081
	unorganized population	52			560			560			560			560
	medicine merge	30			0			0			0			0
	School N13				123	1	80	203			123	2	92	295
	koroulboroz KKRS				88	1	70	158			88	1	48	206
3	Farm name withheld	92	39	1800	11125	28	1370	12495	34	2365	13490	25	1772	14267
	members	19	12	780	6065	15	770	6835	15	1470	7535	12	1100	7935
	unorganized population	43	2	110	1175	2	110	1285	2	110	1285			1285
	Agricultural College	30	14	560	3535			3535	6	225	3760	2	110	3645
	Yangihaet KVP		11	350	350	11	490	840	11	560	910	11	562	1402
4	Farm name withheld	100	35	1111	10204	46	1624	11828	36	1410	11614	36	1308	13136
	members	18	12	483	4833	12	511	5344	12	526	5359	12	514	5858
	unorganized population	12	3	91	467	3	93	560	2	89	556	2	89	649
	Oil and Gas College	30			893	12	470	1363	11	273	1166	10	307	1670
	Department of Public Education	40	20	537	4011	19	550	4561	11	522	4533	12	398	4959
5	Farm name withheld	50	14	990	7150	16	1090	8240	9	610	7760	0	0	8240
	members	11	8	560	5338	8	570	5908	8	560	5898			5908
	unorganized population	19	5	380	380	4	320	700			380			700
	Postal Department	20			0			0			0			0
	Oil and Gas College													
	School N13			1	50		1	50		1	50			
	agricultural college						3	150						
6	Farm name withheld	103	23	1230	23893	19	1060	24953	25	1510	25403	30	1530	26483
	members	20	12	840	15645	10	700	16345	15	1050	16695	17	1105	17450
	unorganized population	83	5	150	5311	5	200	5511	4	160	5471	6	180	5691
	Agricultural College		6	240	2875	4	160	3035	6	300	3175	7	245	3280
	School				62			62			62			62
7	Farm name withheld	110	0	0	4199	9	932	5131	9	465	4664	9	438	5569
	members	14			3125	8	860	3985	8	435	3560	8	410	4395
	unorganized population	96			873			873			873			873
	Agricultural College				161	1	72	233	1	30	191	1	28	261
8	Farm name withheld	92	65	2804	36109	68	2753	38862	78	3115	39224	78	2649	41510
	members	17	17	1089	17274	17	1110	18384	17	1115	18389	17	1011	19395
	unorganized population	55	27	793	10447	26	798	11245	26	834	11281	26	614	11859
	Medicine Merge	20			0			0			0			0
	Agricultural College		11	578	3731	16	516	7247	25	815	7546	25	721	7968
	School N13		9	311	1593	8	299	1892	9	317	1910	9	270	2162
	Uz Oil and Gas Borehole Repair		1	33	64	1	30	94	1	34	98	1	32	126
9	Farm name withheld	110	0	0	18410	0	0	18410	0	0	18410	22	1000	19410
	members	23			13390			13390			13390	17	840	14230
	unorganized population	76			1019			1019			1019			1019
	Yangihaet KVP	11			3184			3184			3184			3184
	Agricultural College				519			519			519	5	160	679
	School N13				148			148			148			148
10	Farm name withheld	99	0	0	15194	24	1950	17144	24	1380	16574	24	1400	18544
	members	15			15194	24	1950	17144	24	1380	16574	24	1400	18544
	unorganized population	84			0			0			0			0
11	Farm name withheld	7	0	0	390	2	120	510	3	150	540	2	120	630
	members	2			390	2	120	510	3	150	540	2	120	630
	unorganized population	5			0			0			0			0
12	Farm name withheld	123	14	808	5563	16	915	6478	19	996	6559	23	1250	7728
	members	19	10	600	4380	10	650	5030	8	610	4990	9	720	5750
	unorganized population	84	4	208	1016	5	225	1241	8	320	1336	10	450	1691
	School N13	20			167	1	40	207	3	66	233	4	80	287
12	total by region	1080	236	11433	170869	285	15509	186378	287	14951	185820	312	15546	201924

1	members	204	85	5502	106570	128	9201	115771	124	8546	115116	142	9130	124901
2	unorganized population	650	49	1842	25883	48	1851	27734	46	1633	27516	48	1613	29347
3	DSENM	25	24	1220	9200	24	1250	10450	24	1280	10480	24	1320	11770
4	Medicine Merge	50	0	0	0	0	0	0	0	0	0	0	0	0
5	Agricultural College	30	35	1558	17261	29	1088	18349	45	1610	18871	47	1614	19963
6	Oil and Gas College	30	0	0	1425	12	470	1895	11	273	1698	10	307	2202
7	Department of Public Education	40	20	537	4011	19	550	4561	11	522	4533	12	398	4959
8	Postal Department	20	0	0	0	0	0	0	0	0	0	0	0	0
9	Yangihaet KVP	11	11	350	3534	11	490	4024	11	560	4094	11	562	4586
10	School N13	20	10	361	2693	11	469	3162	13	433	3126	15	442	3604
11	Koroulboroz KKRS		1	30	228	2	110	338	1	60	288	2	128	466
	Uz Oil and Gas Borehole Repair		1	33	64	1	30	94	1	34	98	1	32	126